



# 5 Year Strategic Plan (5YSP)

A Roadmap to Our Future  
Presentation to the Glen Rock Board of Education  
December 19, 2016

*Superintendent: Dr. Paula Valenti  
5YSP Chair: Eileen Fillock*



## AGENDA

- ❖ 5YSP Recap - Committee & Timeline
- ❖ Budget Components / Drivers / Assumptions
- ❖ BOE Committee 2017-2018 Budget Recommendations
  - ❖ 2017 - 2018 Budget Adds by Committee
  - ❖ Summary 2017 - 2018 General Operating Budget Committee Adds
- ❖ Capital Reserve Budget Adds
- ❖ Budget Scenarios
- ❖ "Do More with Less"
- ❖ Budget Scenarios and Options
- ❖ 2017-2018 Budget Calendar and Next Steps



# Budget Components

## ❖ **FUND 11** General Operating Fund Current Expenses

- General Current Expense- Accounts for all expenditures of the district for current expenses. Expenditures included here would be regular program instruction costs and the administrative and other support services costs related to providing the district's normal operations.

## ❖ **FUND 12** General Fund Capital Outlay

- Capital Outlay- Accounts for all expenditures of the district for capital outlay supported by current revenues. It includes increases in the general fund capital reserve, equipment purchases, and facilities acquisition and construction services.

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# Base Budget Drivers/Assumptions

Five year average of base budget line items was calculated and then applied to out years. The following areas needed further analysis:

- ❖ Special Education Costs
- ❖ Employee Benefits
- ❖ Salaries
- ❖ Security Enhancements

Special Education Costs and Employee Benefits are two areas where it is difficult to project on a historical basis. Committee analyzed all components to determine reasonable assumptions.

Salaries were projected using the agreed upon terms in the negotiated agreements.

Security enhancements guidance/mandate from State in progress.

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## 2017 - 2018 General Operating Budget Technology Adds

MANDATORY	BUDGET	OPTIONAL	BUDGET
Refresh MS/HS Computer Labs: 119, 120, 130, 132*	\$33,535	NONE	
HS 1:1 Laptops*	\$250,000		
Adobe License Change	\$25,000		
<b>TOTAL</b>	<b>\$308,535</b>	<b>TOTAL</b>	<b>\$0</b>

\* Leased equipment

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## 2017 - 2018 General Operating Budget Personnel Adds

MANDATORY	BUDGET	OPTIONAL	BUDGET
Additional Staff - Teaching (3)	\$166,443	Tech Coach	\$58,000
Health Benefits	\$93,063	Health Benefits	\$31,021
Dental	\$3,735	Dental	\$1,245
Additional Staff - Tech (1)	\$50,000	Communication Director/Grant Writer	\$52,500
Health Benefits	\$31,021	Health Benefits (50%)	\$15,511
Dental	\$1,245	Dental (50%)	\$623
Reduction of Rosetta Stone software grades K - 3 and hire 2 Spanish teachers	-\$49,000	Community School Manager	\$0 (Enterprise Fund)
<b>TOTAL</b>	<b>\$296,507</b>	<b>TOTAL</b>	<b>\$158,900</b>

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## Summary of General Operating Budget Committee Adds 2017 - 2018

COMMITTEE	MANDATORY	OPTIONAL
Operations General Budget (including Technology adds)	\$358,535	\$60,000
Personnel	\$296,507	\$158,900
Instruction & Program	\$67,000	\$41,500
Community Relations	\$15,100	\$0
<b>TOTAL</b>	<b>\$737,142</b>	<b>\$260,400</b>

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## 5YSP Capital Reserve 2017 - 2018 BUDGET ADDS

MANDATORY	BUDGET	OPTIONAL	BUDGET
Sports Lobby Roof Replacement	\$135,000	Central School Parking Lot	\$266,000
Technology (Rooftop Units)	\$30,000	Handicapped Ramp	\$50,000
MSHS Exterior Cameras	\$20,000	Fieldhouse/Maintenance Garage	\$490,000
HS Gym Smoke Doors	\$9,000	MS Hallway Tiles	\$100,000
Tennis Court Repair	\$65,000		
<b>TOTAL</b>	<b>\$259,000</b>	<b>TOTAL</b>	<b>\$906,000</b>

Note: The BOE acknowledges the 5YSP Community and Employee Survey feedback regarding air conditioning in the elementary schools. This topic will be discussed during the 2017 - 2018 budget process.

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# Budget Options

1. Review/Recommend Cuts to Base Operating Budget
2. Reduce Mandatory Committee Adds
3. Increase Revenue (i.e. Activity Fee, Tuition, etc.)
4. Agree in % increase to Base Operating Budget using Banked Cap\*

NOTE: \*Glen Rock Public School District banked cap is currently \$1.7 million and has been accrued because the district has either approved budgets under the 2% General Fund tax levy cap and/or has not utilized annual statutory cap adjustments, such as enrollment or health care benefits. Banked cap has a 3 year life term limit and then it expires. These are funds which have not already been taxed or collected.

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# Budget Calendar

Initiation Date	Task	Responsibility
12/9/16	Department and School-based budgets due to the Business Office	Administrators/Building Principals
1/2017	Business Administrator receives Fiscal Year 2017-18 Budget Guidelines from NJDOE	Business Administrator
1/2017	Business Administrator and Superintendent hold meetings with administrators for budget review	Business Administrator/Superintendent
On or before 2/6/2017	Draft 2017-2018 Budget presented to the BOE	Business Administrator/Superintendent
3/6/17 or 3/13/17	BOE discusses maximum % increase; finalize cuts/accepts mandatory adds to baseline budget	Glen Rock Board of Education
On or Before 3/20/17*	BOE adopts TENTATIVE 2017 - 2018 Budget at BOE meeting * BOE meeting may need to be scheduled for this date.	Business Administrator / Superintendent /BOE
Last Date for Public Budget Hearing 5/8/2017	Public Budget Hearing/Adoption of 2017 - 2018 annual Budget at BOE meeting	Business Administrator/Superintendent /BOE

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